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Privacy Policy of AB Realty

AB Realty respects your right to privacy. We are bound by National Privacy Principles contained in the **Privacy Act 1988 (Privacy Act)**.

Collection, Use and Disclosure

In our business, we collect, hold, use and disclose to third parties, the personal information for a number of reasons: to carry out appointments as property managers for rental property owners, which includes processing tenancy applications and managing tenancy relationships with the tenanted property; to promote and market our services and products; to provide information and promote properties for rent/sale on the market; to reply to enquiries and information requests made by individuals for internal business processes such as market research, billing, contractors, real estate agencies and where required by law.

We collect personal information about individuals from the individuals themselves – through appointment forms, application forms, open home inspections, correspondence including emails, our website and through verbal communications via telephone or in-person; from third parties (including from other agents, from operators of tenancy reference databases and from referees) in the course of verifying and evaluating tenancy applications and managing tenancy agreements; and in carrying out our services for a client, including through property searches.

Security of Information

We will take all reasonable steps to ensure that the personal information we hold about you is not subject to loss, misuse or unauthorised access or alteration. We will also take reasonable steps to destroy information if it is no longer required.

Access to Personal Information

If you would like to access or correct any personal information which we hold about you, please do not hesitate to contact us. Please note that a charge may apply to cover all reasonable costs that we may incur in providing you with access to your personal information. We take all reasonable steps to correct any information which you will show to be inaccurate, incomplete or out of date.

Contact AB Realty at info@abrealty.com.au for any requests, queries or comments.

Please note that this policy may be updated from time to time.